

Montana Council on Developmental Disabilities  
POLICY # 2.13  
ADOPTED June 19, 2008

**REASONABLE ACCOMMODATION POLICY**

It is the policy of the Council to provide all reasonable accommodations that create equal opportunities for access to and participation in Council meetings, workgroups, committees, executive sessions and Council sponsored activities.

**GENERAL ACCOMMODATIONS**

The Council provides the following general accommodations:

- Meeting room accessibility – all council meetings will be held in accessible sites
- Council meeting agenda will include a scheduled 15-20 minute break every 3 hours of meeting time and additional breaks, as needed.
- Safe and accessible overnight lodging is available in accordance with the ADA (Americans with Disabilities Act PO 101-336).
- Equal access to transportation is provided for all Council members

**REQUESTING OTHER ACCOMMODATIONS**

Requests for other accommodations must be communicated orally, in writing, or by email to Council offices a minimum of two weeks prior to the Council meeting or activity. Accommodations are based on individual needs.

**Examples of other Accommodations**

- Communication Assistance – including interpreters, reader assistance, large type, computer disk materials, teleconference call meetings
- Personal Assistance – including assistance with dressing, toileting, eating, preparing for and participating in Council meetings and activities
- Special dietary needs – including vegetarian meals or other special meals.